



UNIVERSITY *of* DUBUQUE

Bachelor of Science in Health Care Administration

LEARNING INSTITUTE FOR FULFILLMENT AND ENGAGEMENT

University of Dubuque's Learning Institute for Fulfillment and Engagement (LIFE) program is an accelerated adult bachelor's and master's degree program. The LIFE program was established by University of Dubuque, a nonprofit private Christian university. UD was founded in 1852 in Dubuque, Iowa, and is accredited by the Higher Learning Commission (HLC).

PROGRAM DESCRIPTION

The bachelor of science (BS) in health care administration is a degree completion program designed for health care professionals wanting to strengthen their service to society, gain upward mobility, make a career change, maximize earning potential, and obtain personal fulfillment as administrators in the health care industry.

To enroll in the health care administration program, eligible candidates should hold an associate of arts, associate of science, or associate of applied science degree in an allied health field from a nationally or state-accredited program. Candidates with a professional health licensure or registration who do not have an associate degree will be evaluated individually. In addition to other LIFE admission requirements, transfer candidates must have a grade point average of 2.5 or higher on their official college transcripts.

PROGRAM LEARNING OUTCOMES

- Describe the relationships that exist between community health organizations and other health care professionals/ settings.
- Discuss the importance of wellness as it relates to health care leadership.
- Analyze the impact that health care globalization has on health care systems.
- Specify the economic, management, and operational complexities of health care, health care providers, and health care practitioners.
- Demonstrate knowledge of the health care marketplace and business strategies in nonprofit organizations.
- Demonstrate the use of information technology in health care.
- Apply analytical tools to determine the effectiveness of various health care delivery systems.
- Apply gained insight into managing people, processes, and organizations for strategic transformations in health care.
- Decide how and where to implement best practices of health care providers in the field.
- Analyze ethical dilemmas in a variety of health care settings.

BACHELOR OF SCIENCE IN HEALTH CARE ADMINISTRATION REQUIREMENTS

Course	Course Description	Credits
HCL 200: Health Care in the Community	This course explains the issues and concerns related to community health care. It develops insights into relationships between public health and clinical health care organizations. The US Centers for Disease Control and Prevention, World Health Organization, state department, and local health recommendations will be discussed.	3
BAC 201: Principles of Management	This course is a study of management and leadership principles, the impact of those principles upon micro and macro organizational issues, and the skills necessary to develop and achieve organizational goals. The emphasis is on the study of interpersonal behavior, motivation, group dynamics, and the methods of coordination, design, change, and adaptation within an organization.	3
HCL 220: Current Issues in Health Care	This course explores various models of health promotion as well as the ever-changing concept of health in society. Health and wellness issues such as disease prevention, weight management, substance abuse, sexuality, and physical fitness will be explored.	3
MATH 230: Statistics	This course provides students an introduction to elementary statistical methods and experimental design that are essential to their consumption and utilization of research. Emphasis is on the comprehension, interpretation, and utilization of inferential statistical concepts. Concepts include experimental design, descriptive statistics, random sampling and statistical inference, estimation and testing hypotheses of means and variances, analysis of variance, parametric and nonparametric tests of correlation and regression analysis, and chi-square. <i>Prerequisite: MATH 112 or MATH 112 equivalent or consent of instructor.</i>	3
HCL 240: Globalization and Health Care	This course examines economic, social, cultural, environmental, technological, and political dimensions of globalization and how they impact health status, the provision of health care, and international public health. The course explores what globalization means for both industrialized and developing countries, with a focus on opportunities and risks for health. It will also examine the transnational legal frameworks, the international institutions, and the civil society stakeholders that influence and respond to the globalization process. <i>Prerequisite: HCL 220.</i>	3
BAC 304: Human Resource Management	This course introduces the student to major components of human resource management functions including job analysis, planning, recruitment, selection, training/development, compensation, performance appraisal, labor relations, and employee relations. <i>Prerequisite: BAC 201.</i>	3
HCL 310: Regulation and Legislation of Health Care	This course reviews the regulatory and accreditation structure of health care and how governmental and nongovernmental organizations influence health care delivery and operations, both locally and nationally. Privatization of health care, Medicare, Medicaid, and private insurance issues will be discussed. Special emphasis is placed on current effective and proposed regulatory and legislative initiatives affecting billing, licensing, patient management, clinical processes, and administrative methodologies. <i>Prerequisite: HCL 240.</i>	3

BACHELOR OF SCIENCE IN HEALTH CARE ADMINISTRATION REQUIREMENTS

Course	Course Description	Credits
HCL 320: Accreditation in Health Care	This course explores the world of accreditation in health care settings. Focus is on the understanding of the importance of these accrediting organizations in national health care. Various accreditation case studies will be presented to demonstrate the necessity of these resources. The course identifies key strategies of successful accreditation studies. <i>Prerequisite: HCL 240.</i>	3
BAC 340: Effective Communication in Business	This course provides direction in the fundamental forms and styles for common types of business reports and correspondence. Emphasis throughout the course is given to written, oral, nonverbal, graphical, electronic, and perceptual differences within the global business structure. <i>Prerequisites: ENG 101 and COM 101.</i>	3
HCL 340: Health Informatics	This course offers an in-depth look at the technology that is utilized to manage health care information. The emergence of the electronic medical record as well as various health information systems will be discussed. Quality assurance issues and Federal HIPAA mandates pertaining to health informatics will be presented. This course describes various informatics systems and students will discuss the technological, ethical, and legal concerns that exist with health informatics. <i>Prerequisite: MATH 230.</i>	3
BAC 415: Health Care Economics	This course examines the supply and demand for health services, markets for health professionals, and health care provider roles. Students explore health care delivery mechanisms used within the United States and their corresponding social, behavioral, political, and economic contexts while analyzing and evaluating public policy from an economic perspective affecting health care delivery and quality. This course utilizes fundamental economic analysis and statistical tools to evaluate critically and answer questions about issues affecting the health care industry. Students will learn to proactively look at the system and positively impact it, rather than react to its evolution. <i>Prerequisites: ECON 101 and MATH 111 or MATH 112.</i>	3
HCL 495: Senior Seminar in Health Care Administration	This capstone course provides the culminating experience of the health care administration major, focusing on integrating theory with application and implementation of research to a community problem, need, or opportunity.	3

BACHELOR OF SCIENCE IN HEALTH CARE ADMINISTRATION REQUIREMENTS – 36 CREDITS

Courses listed below are required for the health care administration major in conjunction with core curriculum courses to complete the bachelor of science in health care administration degree. All courses below are required and are 3 credits each.

- HCL 200: Health Care in the Community
- BAC 201: Principles of Management
- HCL 220: Current Issues in Health Care
- MATH 230: Statistics
- HCL 240: Globalization and Health Care
- BAC 304: Human Resource Management
- HCL 310: Regulation and Legislation of Health Care
- HCL 320: Accreditation in Health Care
- BAC 340: Effective Communication in Business
- HCL 340: Health Informatics
- BAC 415: Health Care Economics
- HCL 495: Senior Seminar in Health Care Administration

Please note, the sequence of courses and course schedules are contingent upon enrollment.

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www.dbq.edu/LIFE