

<b>JOB TITLE:</b>	<b>RUNKLE EQUIPMENT ROOM MANAGER</b>
Department:	Athletics
Location:	Deb Runkle Center
Supervisor Name:	Miles Hookstead
Supervisor Phone Number:	563.589.3209
Supervisor Email:	mhookstead@dbq.edu
Duties and Responsibilities:	<ul style="list-style-type: none"> <li>• Organize cabinets in Runkle Equipment Room</li> <li>• Receive equipment/laundry requests from coaches/players</li> <li>• Distribute equipment/laundry to coaches/players</li> </ul>
Classification	None
Purpose or Role within the Organization:	Supports the University through proper care and maintenance of athletics equipment and uniforms.
Rate of Pay:	Minimum Wage
General Qualifications:	Must be enrolled at least half-time.
Length of Employment:	Beginning of the fall semester to the end of the spring semester.
Evaluation Procedures & Schedules:	None